

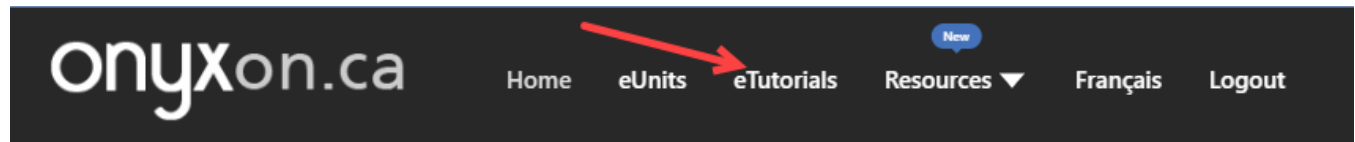
## Navigating Instructor eTutorials

There are hundreds of short and helpful eTutorials, both text and video, to help you and your learners use Onyx. Topics include Instructor start-up, Gradebook, Sending and Receiving Moodle Messages, and many more.

### Accessing eTutorials

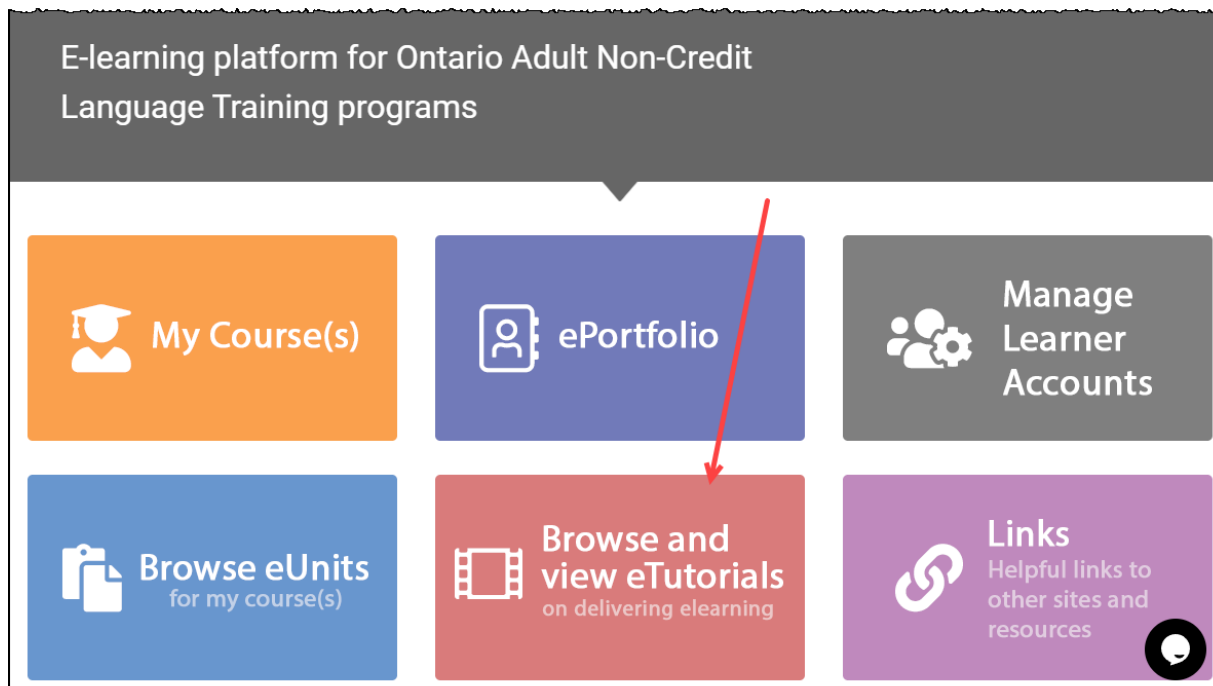
There are two ways to access the eTutorials, and both are available after logging in to Onyx.

a) Click on the **eTutorials** tab on the banner.



or

b) Click on the **Browse and view eTutorials** button.

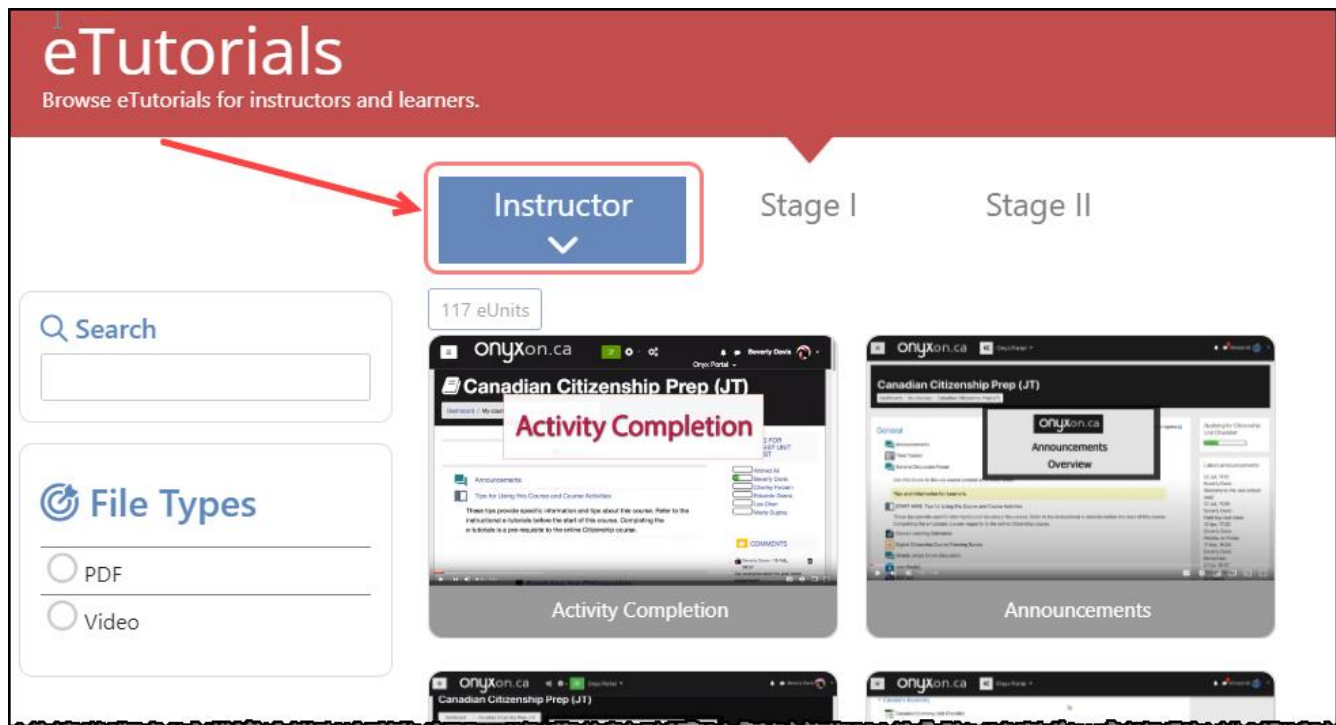


Both methods of access will take you to the same place.

## Browsing eTutorials

A customized **eTutorials** page appears, with help files (.pdfs) and help videos. All of the eTutorials that you will need for you and your learners are available for you to see. (Note: learners can only see Stage I and Stage II learner eTutorial files.)

The opening view is defaulted to your role of Instructor, and you will see pertinent eTutorials. Alternatively, you can choose the Stage I or Stage II tab to see files helpful for your learners.



There are three options to locate a helpful file. You can:

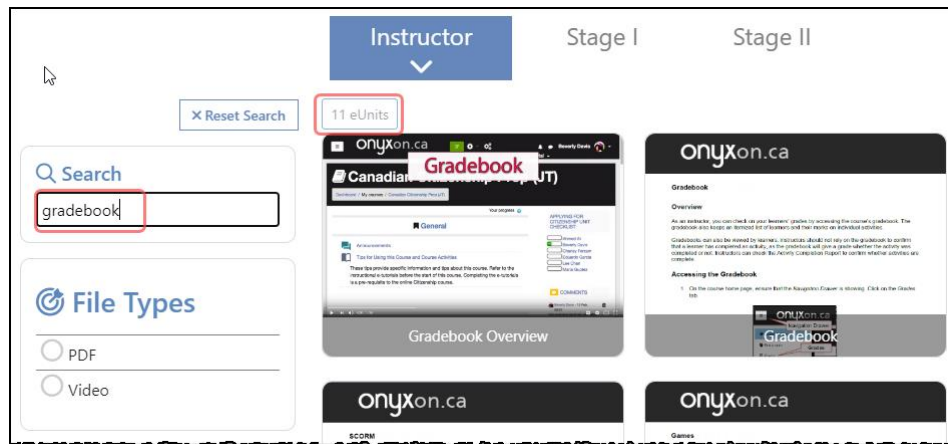
- Scroll** to find a relevant file.
- Filter** the results to show by file type (.pdf file or videos). To do so, use the **File Types** block in the left panel to select the preferred file type. When filtering by file type, click the **x Reset Search** button above the search box to return to all files. *Note: not all .pdf files have matching video files.*
- Search** all files. (See below)

## Searching eTutorials

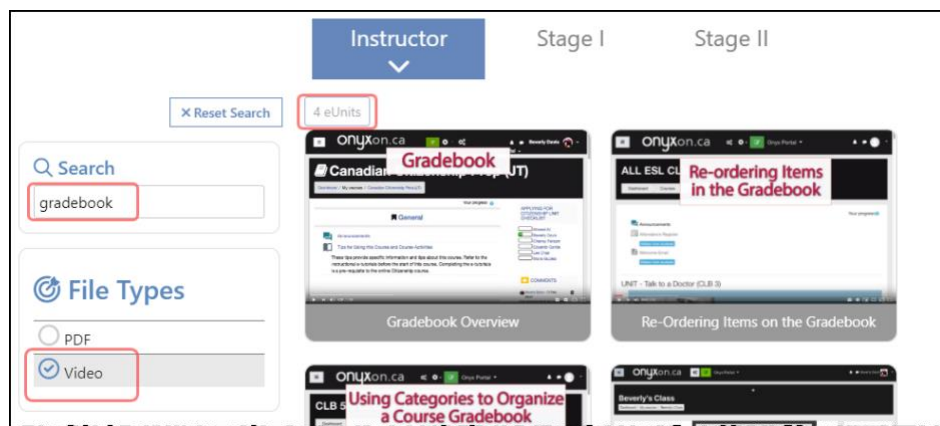
Searching the eTutorials helps you to quickly navigate to the specific file you want.

1. Click inside the **Search** box in the left panel, and type your keyword(s).  
*Note: do NOT press the enter key; doing so resets the field to blank again.*

Your searched list appears.



You can further refine your search by then choosing a file type.



Scroll the shortened list to find relevant eTutorial files.

You can click the **x Reset Search** button at any time to start a fresh search.

2. Click to open the file.
3. To exit the file, click a tab in the banner (such as **Home** or **Resources**).