

How to View a Learner's ePortfolio at Onyxon.ca – Method 1

1. Go to the **Onyxon.ca** portal home page.

2. Click the **Manage Learner Accounts** button.



The **Course Management** page appears.

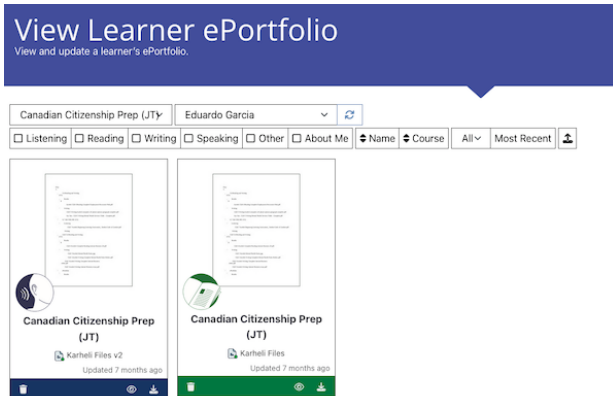
3. Click the **Manage Learners** button next to the course the learner is enrolled in.




4. Click the **View ePortfolio** button below/next to a learner's name.



The ePortfolio panel appears and the learner's artifacts are displayed.



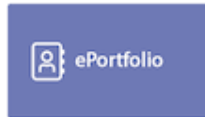
If necessary, click the **Refresh Artifacts** button  next to the student's name to repaginate. Use this button if the artifact cards overlap and the buttons at the bottom of a card are hidden, as shown in this screenshot.

To view a different learner's ePortfolio, use the **Select student** drop-down menu.

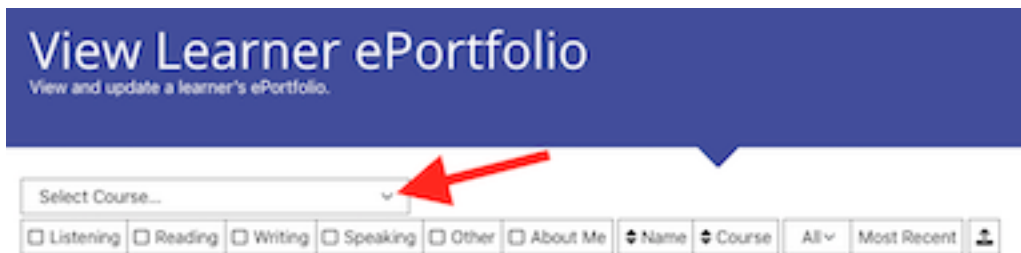


How to View a Learner's ePortfolio at Onyxon.ca – Method 2

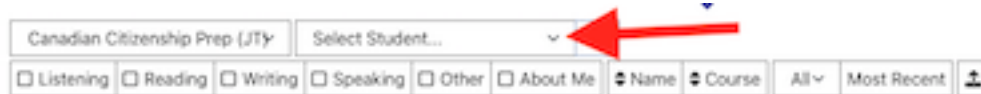
1. Click the ePortfolio button on the main Onyx portal page.



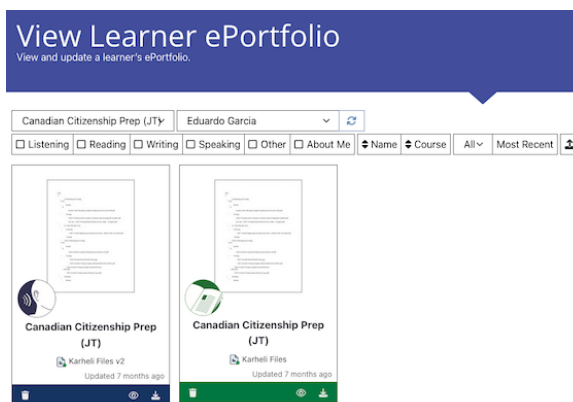
2. Select the appropriate course in the **Select Course** dropdown menu.



3. Choose a learner in the **Select Student** dropdown menu.



The ePortfolio panel appears and the learner's artifacts are displayed.



To view a different learner's ePortfolio, use the **Select Student** drop-down menu.

See "Filtering and Sorting Artifacts in the Onyxon.ca ePortfolio" for information about using the toolbar to filter and sort artifacts on a learner's ePortfolio page.