Importing Items to a Flashcards Activity

There are multiple *Supplemental files* available in the *Canadian Citizenship Prep* unit. If needed, these files can be used to add entries to the *Glossary* or *Flashcards* activities of the course.

To add additional items to the *Flashcard* activities, complete the following steps.

1. On your course, select the Flashcard activity to which you want to add items.



2. Click on its Actions menu and click on Import entries.



3. On the Upload entries from a file page, click on the Choose a file... button.

Upload entries fr	om a fileø
CSV file	Choose a file Maximum size for new files: 2MB
	You can drag and drop files here to add them.
Field delimiter	, 🗢
Field enclosure	
Encoding	UTF-8 \$
	Submit

4. In the File picker, click on Supplemental files.

File picker			×
 n Server files n Recent files > Upload a file ⇒ Unit Browser ⇒ SCORM (Edulinc) ⇒ SCORM (TELLON) Supplemental files > URL downloader n Private files > Wikimedia 	Search • Root Database ac	Glossaries	

- 5. Click on the *Database activities* folder.
- 6. Click on the Canadian Citizenship Flashcards folder.



7. The available Flashcard folders from The Canadian Citizenship course appear as subfolders.

Search	3		
■ Root ■	Database activities	Canadian Citize	nship Flashcards
01-Applying	02-Rights an	03-Who We	04-Canada's
05-Canada's	06-Modern Canada	07-Governm	08-Elections

- 8. Click on a topic folder. For example, *Canada's Economy*.
- 9. Click on the CSV file that appears.



10. Click on the Select this file button on the pop-up.

Select Ca Flashcard	nada's Economy s.cs	×
Save as		
Canada's Econ	omy Flashcards.csv	
Author		
Beverly Davis		
Choose licence (9	
Licence not sp	ecified 🗸	
Select this file	Cancel	
×	Last modified 3 August 2021, 3:23 PM Created 6 August 2021, 8:16 PM Size 2.3KB Licence Author	

11. The name of the selected file appears in the *File to import* section of the *Import entries from a file* page. Click on the *Submit* button.

Upload entries from a file•	
CSV file	Choose a file Maximum size for new files: 2MB
\rightarrow	Canada's Economy Flashcards.csv
Field delimiter	, 🗢
Field enclosure	
Encoding	UTF-8 🗢
	Submit

12. A list of the newly added entries appears. Click on the *Continue* button to add more items from the available files.

Upload entries from a file	
Added 1. Entry (ID 22803) Added 2. Entry (ID 22804) Added 3. Entry (ID 22805) Added 4. Entry (ID 22806) Added 5. Entry (ID 22807) Added 6. Entry (ID 22809) Added 7. Entry (ID 22809) Added 8. Entry (ID 22810) Added 9. Entry (ID 22811) Added 10. Entry (ID 22812)	
10 entries saved	×

13. Click on the *Breadcrumb menu* to return to the activity or the course.

