

Importing Items to a Flashcards Activity

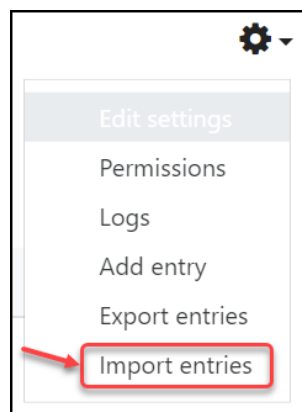
There are multiple *Supplemental files* available in the *Canadian Citizenship Prep* unit. If needed, these files can be used to add entries to the *Glossary* or *Flashcards* activities of the course.

To add additional items to the *Flashcard* activities, complete the following steps.

1. On your course, select the *Flashcard* activity to which you want to add items.




2. Click on **its Actions menu** and click on *Import entries*.



3. On the *Upload entries from a file* page, click on the *Choose a file...* button.

Upload entries from a file [?](#)

CSV file Choose a file... Maximum size for new files: 2MB



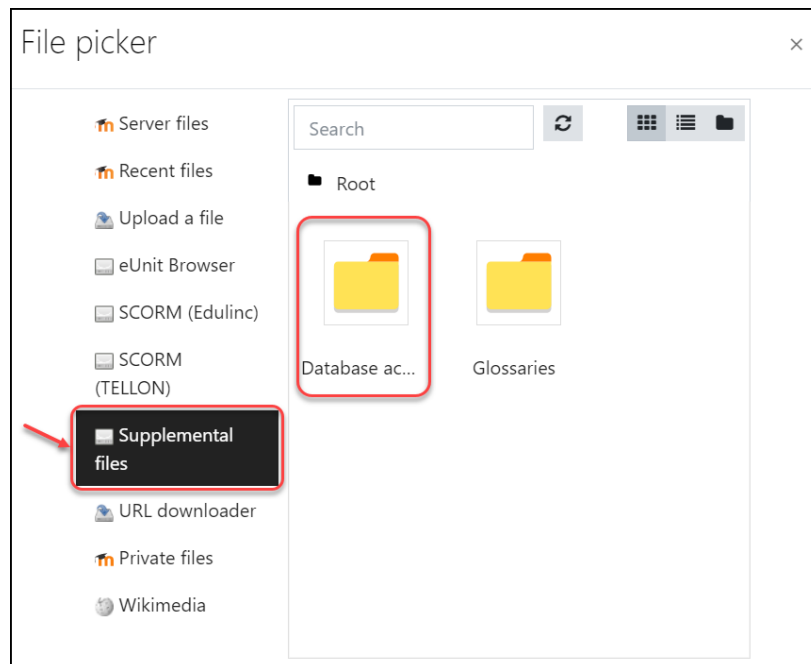
You can drag and drop files here to add them.

Field delimiter: ⌵

Field enclosure:

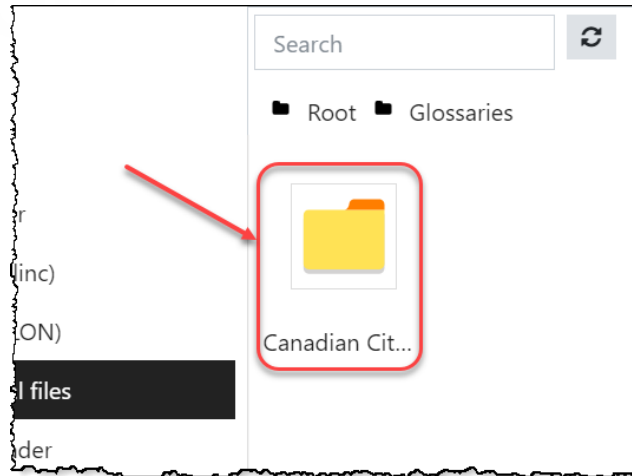
Encoding: ⌵

4. In the *File picker*, click on *Supplemental files*.

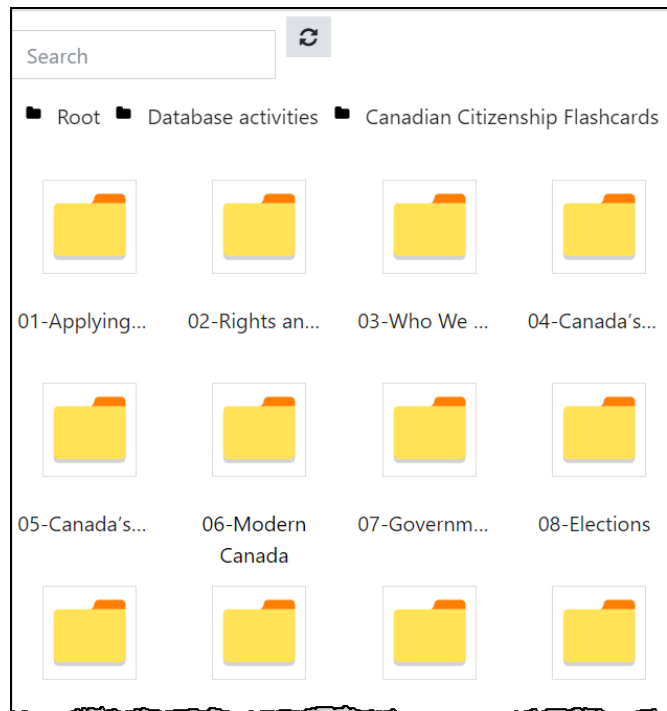


5. Click on the *Database activities* folder.

6. Click on the *Canadian Citizenship Flashcards* folder.



7. The available *Flashcard* folders from The *Canadian Citizenship* course appear as subfolders.

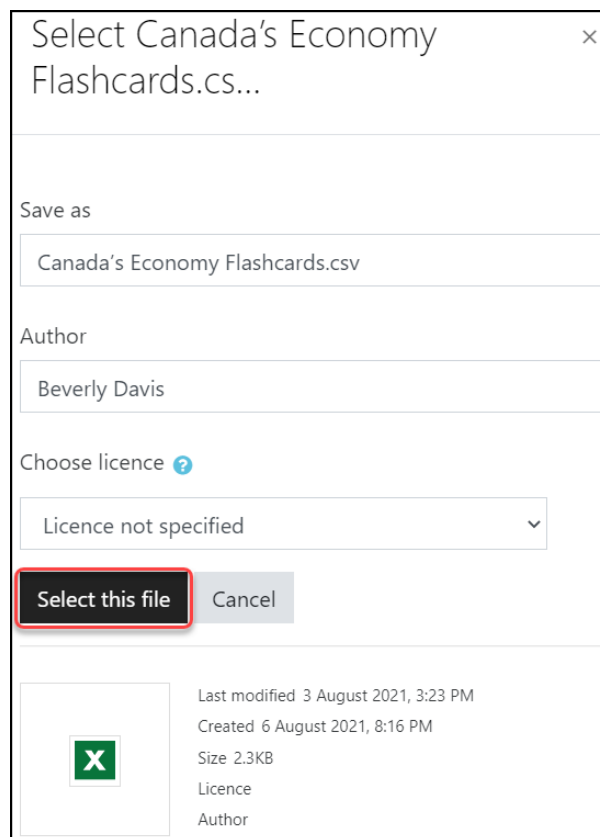


8. Click on a topic folder. For example, *Canada's Economy*.

9. Click on the CSV file that appears.



10. Click on the *Select this file* button on the pop-up.



11. The name of the selected file appears in the *File to import* section of the *Import entries from a file* page. Click on the *Submit* button.

Upload entries from a file [?](#)

CSV file Maximum size for new files: 2MB

Field delimiter ▾

Field enclosure

Encoding ▾

12. A list of the newly added entries appears. Click on the *Continue* button to add more items from the available files.

Upload entries from a file [?](#)

Added 1. Entry (ID 22803)
Added 2. Entry (ID 22804)
Added 3. Entry (ID 22805)
Added 4. Entry (ID 22806)
Added 5. Entry (ID 22807)
Added 6. Entry (ID 22808)
Added 7. Entry (ID 22809)
Added 8. Entry (ID 22810)
Added 9. Entry (ID 22811)
Added 10. Entry (ID 22812)

10 entries saved ×

13. Click on the *Breadcrumb menu* to return to the activity or the course.

Canadian Citizenship Prep (JT)

Dashboard / My courses / Canadian Citizenship Prep (JT) / Canada's Economy / / View list