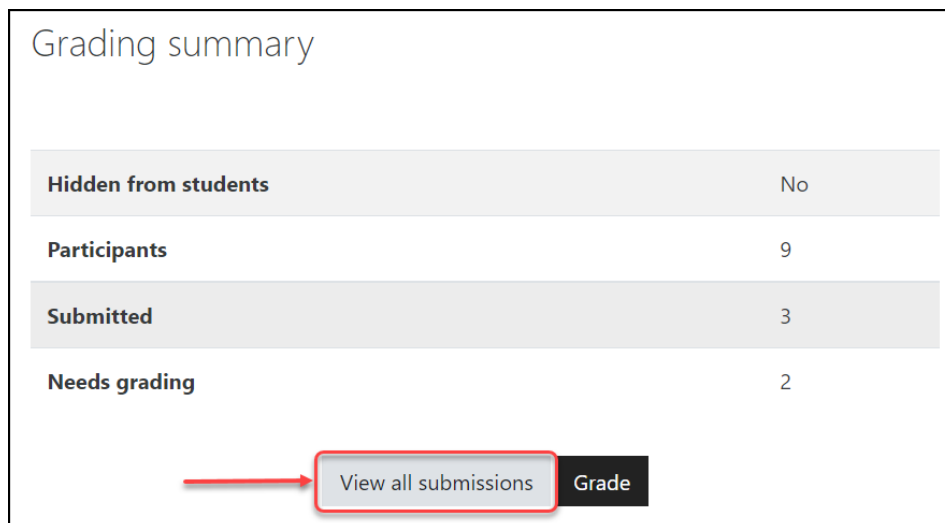# onyxon.ca

Deleting an Assignment Submission

Instructors are able to delete *Assignment* submissions as needed. Follow the steps below to delete a learner's submission for an *Assignment*.

1. Open the *Assignment* from the main course page.

Skill Using Task: Explaining How to Purchase Something Online

2. Click on the *View all submissions* button.

Grading summary

Hidden from students	No
Participants	9
Submitted	3
Needs grading	2

View all submissions   Grade

A *Grading* page appears.

3. Select the attempt you want to delete by checking the box next to the learner's name.

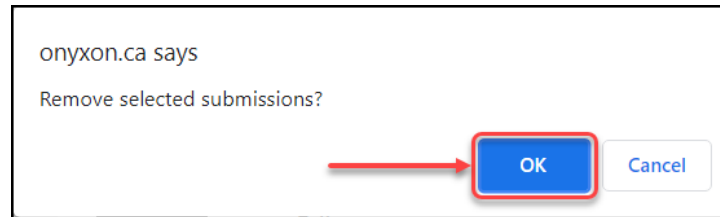4. Scroll to the bottom of the page and click on the *With selected…* drop down menu.

5. *Select Remove submission.*

6. Click on the *Go* button.

Avenue

Go

A pop up window appears.

7. Click on OK to confirm removing the submission.

onyxon.ca says

Remove selected submissions?

OK Cancel

The submission is deleted.

Select	User picture	First name / Surname	Email address	Status	Grade	Edit	Last modified (submission)	Online Poodll	Submission comments	Last modified (grade)
☐		Jorge Benito	jorgebenito@fakemail.ca	Submitted for grading Graded	Grade 95.00 / 100.00	Edit ▾	Wednesday, 28 July 2021, 1:23 PM		▸ Comments (0)	Wednesday, 28 July 2021, 1:53 PM
☐		Lee Chan	leechan@fakemail.ca	No submission	Grade -	Edit ▾	-			-
☐		Ahmed Ali	ahmedali@fakemail.ca	Submitted for grading	Grade -	Edit ▾	Wednesday, 28 July 2021, 1:22 PM	▶ 0:00 / 0:12 🔊 ⋮	▸ Comments (0)	-
☐		Maria Guptez	mariaguptez@fakemail.ca	Submitted for grading	Grade -	Edit ▾	Wednesday, 26 August 2020, 9:12 PM	▶ 0:00 / 0:04 🔊 ⋮	▸ Comments (0)	-

Note that the *Status* column does not revert back to *No submission.*

Select ☐	User picture —	First name / Surname —	Email address —	Status —	Grade —	Edit —	Last modified (submission) —	Online Poodll —	Submission comments —	Last modified (grade) —
☐	😊	Jorge Benito	jorgebenito@fakemail.ca	Submitted for grading	Grade 95.00 / 100.00	Edit ▾	Wednesday, 28 July 2021, 1:23 PM		► Comments (0)	Wednesday, 28 July 2021, 1:53
☐		Lee Chan	leechan@fakemail.ca	No submission	Grade -	Edit ▾	-			-
☐		Ahmed Ali	ahmedali@fakemail.ca	Submitted for grading	Grade -	Edit ▾	Wednesday, 28 July 2021, 1:22 PM	► 0:00 / 0:12 🔊 ⋮	► Comments (0)	-
☐		Maria Guptez	mariaguptez@fakemail.ca	Submitted for grading	Grade -	Edit ▾	Wednesday, 26 August 2020, 9:12 PM	► 0:00 / 0:04 🔊 ⋮	► Comments (0)	-