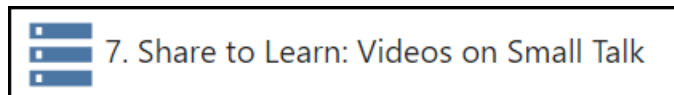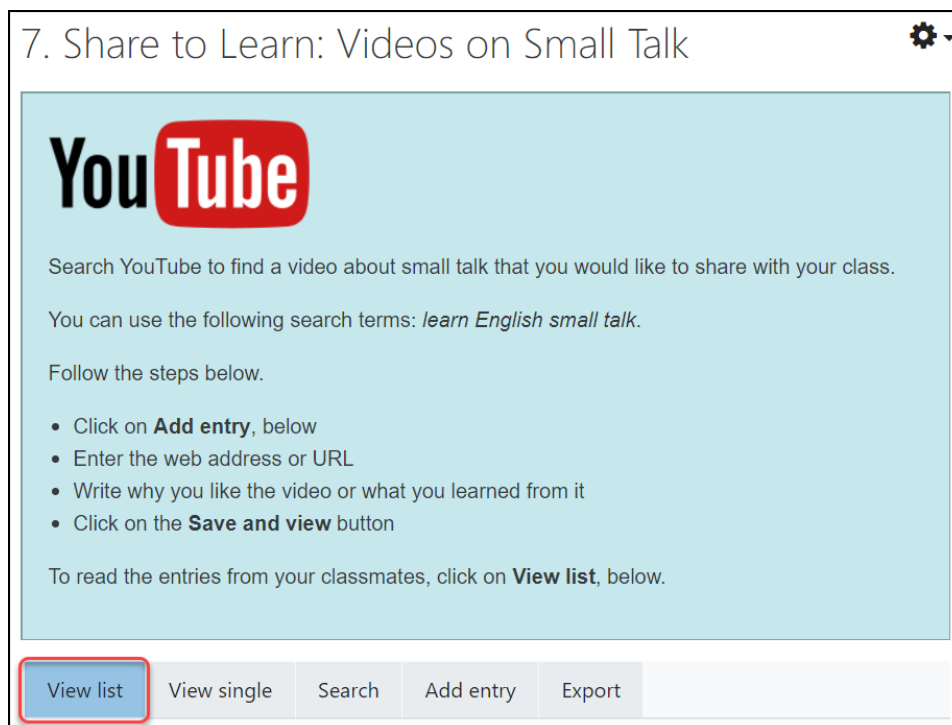## Database

The *Database* feature allows learners to share, in a controlled manner, the resources and research that they undertake.

A *Database* in a course is identified by a "hamburger" icon (three stacked horizontal boxes) on the course page.

Learner Experience

Learners may view the activity and resources in a *Database*, and add their own entries. When first opened, the activity defaults to the *View list* tab, and provides instructions and prompts.

Adding an Entry (Instructors and Learners)

1. Click on the *Add entry* tab, click inside each textbox and respond to the question or prompt, and click on the *Save and view* button when finished.

The *View single* tab opens and the *Entry* is dispalyed.

Viewing an Entry or Entries

With more than one *Entry*, each *Entry* can be viewed from the *View Single* tab by choosing an *Entry* number.

To view multiple *Entries*, click on the *View list* tab.
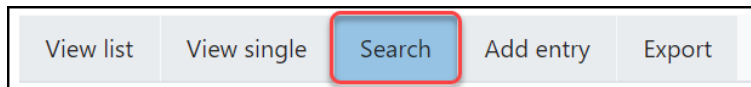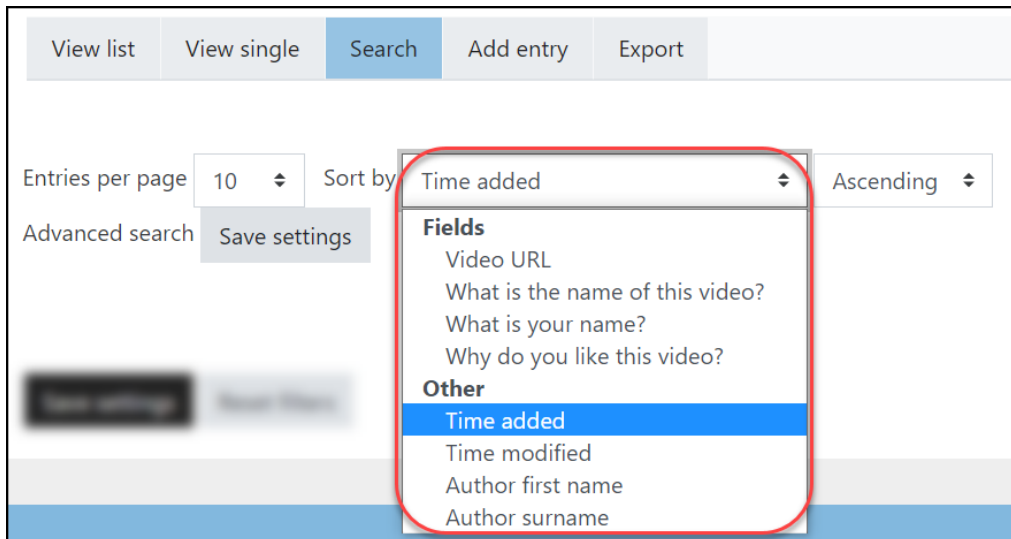
Searching Database Entries

The *Database* activity allows both instructors and learners to search the *Entries* based on certain criteria. Note that a keyword search feature is not available at this time.
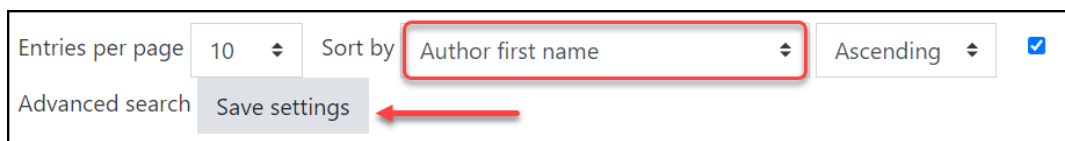
To search *Entries* in the *Database*,
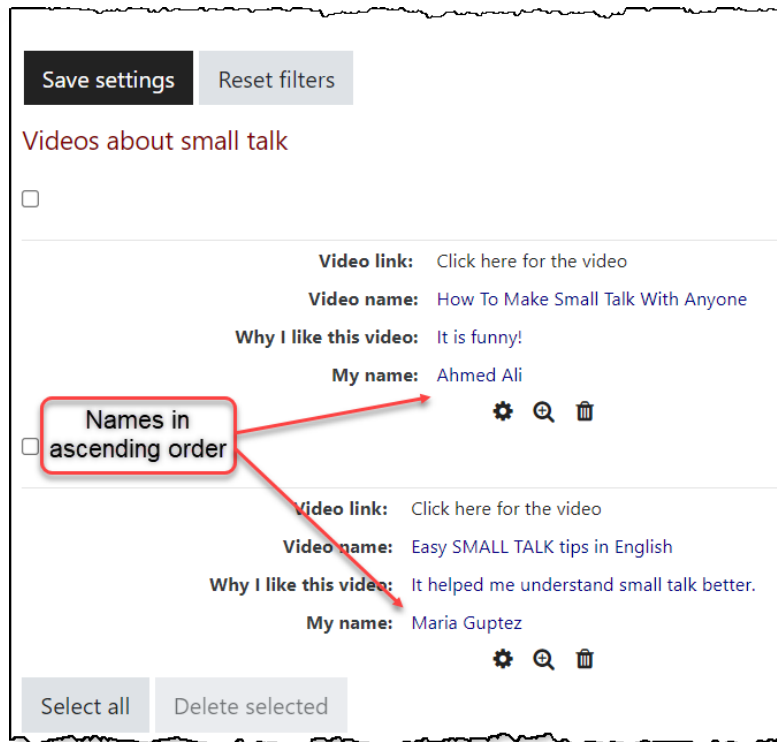
1. Click on the *Search* tab.

2. Use the *Sort by* drop down menu to choose your *Search* criterion.

3. Choose your preferred order of appearance of the *Entries* (*Ascending*, *Descending*).

4. Click the *Save settings* button. Note that in this example, the *Author first name* is used to organize and view the *Entries*.

All learner *Entries* can now be viewed under the *Save settings* button, in ascending alphabetical order.

Database Options

An instructor or an *Entry* author can edit or delete contributions to a *Database*. The magnifying glass icon allows the user to view the *Entry* in the *View single* tab.